

City of Cleveland
Minutes
Regular Council Meeting
Monday, January 5, 2026 at 5:30 p.m.
205 4th Street, Cleveland, MN 56017

The regular meeting was called to order at 5:30 p.m. by Mayor Don McCabe, Council Members present: Tonya Schummer, Sarah McCabe, Nancy Gens and Anne Hiller. City Staff present: City Clerk-Treasurer Charles Hodge, Police Chief Randy Tiegs, Public Works Director Casey Volk and Head Bartender Julie O'Malley. Also present: County Commissioner Steve Roling

Approval of Agenda – Council Member Gens would like to add to the agenda hand out educational information to the Council. Council Member Gens and Council Member Hiller asked if the council packet could be sent out on Wednesday's instead of Fridays. City Clerk Hodge stated that he certainly try to get the Agenda out on Wednesday's. A Motion has been made and second to approve the agenda with the addition. Voting: Yes – All.

Approval of Minutes and Bills – Council Member Gens would like a correction made on the regular council meeting minutes and Council Member Hiller would like correction made on the special meeting minutes. A Motion was made by S. McCabe and second by Hiller to approve the minutes with corrections and bills. Voting: Yes – All.

Public Comment – Scott Bucholtz (212 Broadway St.) voiced his concerns on having verses not having a police department. Mark Hintgen (1104 E. Main St.) asked for an update on the online utility billing system and Hodge gave the update that there has been some complications with the two systems talking to each other. He also said they believe they have it fixed and he is hoping the Council will be able to test the system starting in January and will be testing for at least 2-4 months before it is rolled out to the residents.

2026 Organizational Resolutions:

The Council discussed the annual appointments and made changes as necessary. A Motion was made by Hiller and second by Gens to approve Resolution 01-2026. Voting: Yes - All

The Council discussed the fee schedule and made changes as necessary. A Motion was made by S. McCabe and second by Schummer to approve Resolution 02-2026. Voting: Yes – All

Reports:

Police Report – December's police report was presented and approved. Chief Tiegs reported that Martin Rosales has been hired as part time officer and he starts on January 12, 2026. Tiegs also requested to have his PTO cap limit lifted until February 28, 2026 due to training Officer Rosales. A Motion was made by S. McCabe and second Schummer to approve lift the PTO cap until the end of February. Voting: Yes – All

Public Works Report – Volk reported that he has been having mechanical issues with the loader overheating. He will have RDO look to see what is causing the issues. Lift station maintenance also has started and a fault was found somewhere at the main lift station and could possibly be a bad relay. Volk noted that the lift station still works but the fault is messing up with his meter readings. He also mentioned that the new public works pickup should be delivered this month and he will have the equipment in the old truck moved over to the new one.

Liquor Report – O'Malley reported that Karaoke with Sohmer was held on Friday, December 19. She and Lynn also completed the annual municipal inventory. O'Malley noted that the Muni is currently experiencing internet issues and that BLK has been contacted to assess and address the problem. She further informed the Council that the new bartender has begun working independently and is performing very well.

Building Official Report – No report.

P&Z Report – No report.

EDA Report – No report.

Personnel Committee Report – Council Member S. McCabe reported that Sheriff Mason and Chief Deputy Greenig would like to meet with her and Council Member Schummer prior to the workshop. Sheriff Mason and Chief Deputy Greenig will attend the workshop for discussion. Public comment will be permitted during the workshop. Council Member Schummer reported that employee review forms have been distributed to city staff. Staff will meet with the Personnel Committee in January to review their self-evaluations.

Clerk Report – No report.

Old Business:

Resolution 03-2026 – A Motion was made by Gens and second by Schummer to approve the 2026 Fire Service Contracts and Fees. Voting: Yes - All

Police Department Workshop– A Motion was made by Schummer and S. McCabe to approve of having a workshop with the County pending Chief Tiegs’ and the County’s availability. Voting: Yes - All

Cherry Creek Days – Mayor McCabe reported that Chief Tiegs has volunteered to be chairperson on the committee and their first meeting will be on Wednesday, January 7th at 6:00 p.m.

West Jefferson Sewer District Contract – A Motion was made by Gens and second by Schummer to approve the West Jefferson Sewer District contract with the amendments. Voting: Yes - All

New Business:

Planning & Zoning Open Position – A Motion was made by Hiller and second by Schummer to post the open position for planning and zoning. Voting: Yes - All

Resolution 04-2026 – A Motion was made by S. McCabe and second by Hiller to accept the donations to the City. Voting: Yes - All

Ducks Unlimited Chapter 335 One Time Gambling Application Permit – A Motion was made by S. McCabe and second by Gens to approve the Ducks Unlimited Gambling Permit. Voting: Yes - All

Other Business – Council Member Gens withdrew her addition to the agenda. County Commissioner Steve Roling mentioned the County levy started at 16% and they were able to get it done to 4.4% increase from 2025.

A Motion was made to adjourn at 6:53 p.m. by Hiller and second S. McCabe. Voting: Yes – All

Don McCabe, Mayor

Charles Hodge, City Clerk-Treasurer