

Cleveland City Board of Appeals and Equalization Public Hearing and Regular Meeting Minutes – Monday, April 6th 2020

The Board of Appeals and Equalization Public Hearing was called to order at 5:30 p.m. by Mayor Don McCabe. Councilmember present were Nancy Gens, Justin Schabert, Fred Danner and Glenn Beer. Tom Widmer Le Sueur Co. Assessor was present at the Public Hearing to answer any valuation related questions.

There was no one present to discuss property tax valuations. A Motion was made by Schabert and seconded by Danner to adjourn the public hearing at 5:40 p.m. Voting yes – all

The Regular Meeting was called to order at 5:40 p.m. by Mayor Don McCabe.

There were no amendments to the agenda.

A Motion was made by Gens and seconded by Beer to approve the March 9th 2020 minutes and the current bills report. Voting yes – all

Police Report – Chief Tiegs was not present, approved.

Public Works Report – Jared Holland stated he was currently discharging the waste water ponds. He has swept the city streets twice and plans to go out again soon for a third round. Public works is currently painting white and yellow lines on roadways and public parking stalls. Holland said he will be fixing potholes in the next coming weeks.

Liquor Report – City clerk informed the council that the on-sale portion of our operating was shut down per the Governor's executive order mid-month. Overall monthly revenues have drop approximately \$4,000 from last month. City clerk stated that monthly gambling rent from the fire relief will be significantly lower for March. Clerk stated that the bartenders will continue to come in for their normal shift but will just operate off-sale and do cleaning and other projects. City clerk indicated that both bathrooms and other miscellaneous areas have been re-painted. The women's bathroom floor is in need of replacement and the council agreed this was a good time to fix the floors. Floor replacement will be approximately \$500.

Mayor McCabe informed the council that on April 3rd 2020 he signed a Proclamation and Declaration of a local Emergency. McCabe stated that this local emergency was only effective for a period of three (3) days and that the full council via resolution will have to vote to extend the local state of emergency. McCabe said the local emergency will allow the city more latitude to make purchases and to potentially get reimbursement for expenses related to COVID-19 if they arise. A Motion was made by Schabert and seconded by Gens to approve resolution #09-2020 extending the Mayor's Declaration of Emergency. Voting yes – all

City clerk advised the council that because of COVID-19 most utility service companies had made statements saying they will not disconnect service for delinquent payments. City clerk said he would like to follow suit and not issue water shut-offs for delinquent accounts and wave current late fees until further notice. A Motion was made by Danner and seconded by Schabert to approve this request. Voting yes – all

City clerk updated the council on the Families First Coronavirus Response Act (FFCRA) that was passed at the state level. This Act requires the city to provide their employees with paid sick leave and expanded family and medical leave for specified reasons related to COVID-19.

A motion was made by Beer and seconded by Danner to delay future commission and board meetings until the next council meeting on May 4th 2020. The Council would then discuss to allow these meetings to take place or to delay them further. Voting yes – all

City clerk advised with the latest modeling from the Governor’s Office, it is likely that the city will not be able to have the Cherry Creek Days Event on June 19th and 20th 2020. It was projected that the peak pandemic would be June and July and crowds would likely still not be allowed to gather for any large events. McCabe indicated that we can postpone the event to an unknown date but would likely have to cancel the celebration this year. City clerk advised that no binding contracts have been sign for entertainment or events. McCabe stated that the city should not sign any contracts as we would likely cancel the event.

City clerk recommended to the council that the city sponsored garage sale scheduled for May 1st and 2nd should be canceled because the city should not promote gathering of people based on Governor’s recommendations. City clerk advised that the city wide clean-up day should not be affected and will take place on May 9th as planned.

A Motion was made by Gens and seconded by Beer to postpone Cherry Creek Days to and unknown date and to cancel city wide garage sales. Voting yes –all

City clerk informed the council that the Fire Hall roof is in need of replacement. There has been an ongoing issue with leaks, and to prevent further damage to insulation and/or inside equipment it should be considered for replacement. Clerk indicated that he has inquired with three (3) general contractors for estimates on full roof replacement but has only received one estimate so far. Based on the estimate, city clerk anticipates the cost to be around \$53,000 for a roof replacement. Once the other two estimates are obtained they will be present at the next council meeting for discussion. City clerk indicated that the General Fund could loan the money at a zero percent interest rate to the Fire Dept. fund for the roof. Clerk also indicated that there was roughly \$52,000 in the Fire Dept. Capital Outlay Fund that could be used to fund a portion of the project. The council discussed the need to replace the roof and mentioned the Schmidt Foundation for a potential grant and if FEMA would potentially have funds available for the project. This information will be passed on to Fire Chief Brady Hahn for consideration.

Councilmember Danner stated that he spoke with the owner of Jocko’s bar and grill. The owner asked if the city would be able to delay or waive the local liquor license fee because of financial reasons pertaining to the forced shut down of non-essential businesses. City Clerk advised that the State of Minnesota Alcohol and Gambling Division needs a liquor liability insurance certificate to accompany the application. The owner was not able to obtain the insurance certificate therefor the current liquor license will expire on April 15th 2020.

A Motion was made by Schabert and seconded by Beer to adjourn the meeting at 6:21 p.m. Voting yes – all

City Clerk-Treasurer

Mayor