

City of Cleveland
Minutes
Regular Council Meeting
Monday, August 5, 2024 @ 5:30 p.m.
205 4th Street, Cleveland, MN 56017

The regular meeting was called to order at 5:30 p.m. by Mayor Don McCabe, Council Members present: Tonya Schummer, Mark Hintgen, Anne Hiller and Sarah McCabe. City Staff present: City Clerk-Treasurer Charles Hodge, Head Bartender Julie O'Malley, Police Chief Randy Tiegs, and Police Officer Chase Koeger. Absent: Public Works Director Casey Volk

Approval of Agenda – Hintgen would like to add an item under new business to discuss the old feed mill building. A Motion was made by S. McCabe and second by Hiller to approve the amended agenda. Voting: Yes - All

Approval of Minutes & Bills – A Motion was made by Hintgen and second by S. McCabe to approve the minutes and bills. Voting: Yes – All

Derek Gibbs – Derek from the Cleveland Baseball and Softball Association gave update on the irrigation system that is currently being done around the baseball fields. He said that there have been a few delays due to the rain but everything should be complete he is hoping August 20th. Gibbs will be hooking up to city water and he asked Council if they would be willing to waive the \$2,000 WAC (Water Availability Charge). Council discussed the requested and agreed to waive the fee. A Motion was made by Hiller and second by Schummer to waive \$2,000 WAC fee. Voting: Yes – All. There would be a permit cost for digging in the city right of way, which City Clerk Hodge will check into and get back to Derek.

Public Comment: - No Comments

Reports:

Police Report – Chief Tiegs' monthly report was presented and approved. Chief reported that tomorrow August 6th will be the 55 Arive Alive Class from 8:30 am to 12:30 pm. The class will be held at City Hall and Heidi Baker from State Farm in Le Center will be conducting the class. Also tomorrow is National Night Out from 5:00 pm to 7:30 pm at Veterans Park. Tiegs also indicated that he has approx. \$9,500.00 remaining in his Public Safety Fund, which was a state aid from the state. He would like to use the remaining funds to purchase a new portable radio. The reason being is on October 1st the County is encrypting their radio system and currently we have some radios that will not work after that date. Tiegs mentioned that this switch over wasn't supposed to happen for another two to three years. The portable radios would cost \$5,395.82. Chief Tiegs also would like to purchase to replace a Lidar Radar that is 10 years old or more and he no longer able get batteries or parts for it and for a new one would cost \$2,125.00. He said that would leave approx. \$1,979.18 left in the fund, which could be applied in December to our 2025 Body Camera Contract.

Public Works Report – Volk was absent with no report presented. Schummer mentioned having something done at Broadway and Fourth Street. There complaints about people driving too fast downtown and Fourth Street traffic cannot see who is coming down Broadway due to parked vehicles on Broadway blocking views. A suggestion was to remove parking spaces in from of Jocko's and Hometown Bank. Another suggestion that was mentioned was a roundabout, which after discussion would not work very well in that location. Council will ask Volk at the next meeting about removing parking spaces. Hintgen mentioned about getting a work phone for Public Works. City Clerk Hodge will talk with Volk regarding a Public Works cell phone and will check on a few things to talk about at the next council meeting.

Liquor Report – O'Malley reported that the Erik Koskinen Concert will be held this Friday, August 9th. The cooler that is on the on sale side stopped working and Miller Refrigeration came out to look to see if it could be fixed. Lenny Miller suggested that it is time for it to be replaced and it is not worth fixing due to its age. O'Malley asked about the TV if that has been purchased yet and Hodge said it has and when Volk gets back from vacation, we can see when he and Andrea have time to install it.

Building Official Report – We had permits for the following: four reroofs, a new garage and a window replacement.

P&Z Report – No Report

EDA Report – Mayor McCabe spoke on behalf of the EDA and reported that they met on Monday, July 29th to go over how the committee thinks the EDA funds should be used. The EDA thinks the funds should be given out as a loan and not as a grant, however they welcome all requests to use EDA funds and the decision will be made on case by case basis.

Personnel Committee Report – Schummer and S. McCabe reported that they will meet with City staff for job performance reviews on Friday, August 9th or Friday, August 16th.

Clerk Report – City Clerk Hodge reported that the FEMA Project has officially been approved by FEMA and is completely done. There will be a meeting with Dave Tiegs (Le Sueur County Highway Engineer), Volk and Myself on August 14th at 2:00 pm to discuss the bridge (located by Cherry Creek) project and will bring up Columbia Street. In the next month or two we will need to revisit the Marijuana/THC requirements and will schedule with the City Attorney so he can be present to answer any questions. Paperwork has been submitted to Nuvei for the online utility payments and waiting on their implementation team to contact me.

Jessica Green from Northland Securities sent me an email (included in Council packet) regarding what the City is able to bond for with the debt that is about to drop off. He is still working on scheduling a time for her to come in and meet with the whole Council to answer the questions. Hodge also reported the Well Head Protection Evaluation is completed and submitted. Last Hodge reminded those Council Member including Mayor seats that up if they plan on running they would need to come in during business hours starting July 30th and fill out an avadavat. They have until 5:00 pm August 13th to file.

New Business:

Resolution 18-2024 – A Motion was made by Hintgen and second by Schummer to Appoint Judges for Primary and General Elections. Voting: Yes – All

Resolution 19-2024 – A Motion was made by Schummer and second by S. McCabe to Accept Donations to the City. Voting: Yes - All

*A Motion was made by Schummer and second by S. McCabe to approve Le Sueur County Highway Department 2024 Municipal Maintenance Agreement. Voting: Yes - All

*A Motion was made by Schummer and second by Hintgen to Call for Bids Offering to Lease 31.44 Acres of Agricultural Land. Voting: Yes – All

2025 Budget Workshop – Date to be determined.

Potential Residential Water Shut-off for Non-Payment – City Clerk Hodge informed Council that there is one household that is three months (90 days) behind on their utility payment. A Motion was made by Schummer and second by S. McCabe to approve the shut-off of water due to non-payment on August 14, 2024. Voting: Yes – All.

Other Approved Business – Hintgen reported that Volk showed him the condition of the old feed mill. When you look at the building it looks like it is ready to fall down. There is brick separation and holes in the foundation to where critters are getting into the building. Hintgen is concerned with the condition of the building that it will start becoming a safety issue. Mayor suggested to call the property owner(s) first as a courtesy.

A Motion was made to adjourn at 6:36 p.m. by Hiller and second by Hintgen. Voting: Yes – All

Don McCabe, Mayor

Charles Hodge, City Clerk-Treasurer