

City of Cleveland  
Minutes  
Regular Council Meeting  
Wednesday, November 6, 2024 @ 5:30 p.m.  
205 4<sup>th</sup> Street, Cleveland, MN 56017

The regular meeting was called to order at 5:35 p.m. by Acting Mayor Mark Hintgen, attending meeting later Mayor Don McCabe, Council Members present: Tonya Schummer, Mark Hintgen, Anne Hiller and Sarah McCabe. City Staff present: City Clerk-Treasurer Charles Hodge, Head Bartender Julie O'Malley, Police Chief Randy Tiegs, Police Officer Chase Koeger, Public Works Director Casey Volk and City Attorney Jason Moran.

**Approval of Agenda** – A Motion was made by Schummer and second by Hiller. Voting: Yes - All

**Approval of Minutes and Bills** – A Motion was made by Hiller and second by Schummer to approve the minutes and bills. Voting: Yes – All

**Public Comment** – No Comments

Mayor McCabe called Cannabinoid and Hemp public hearing to order at 6:00 p.m. to discuss proposed Ordinance 14005.00 Regulating Cannabinoid and Hemp Derived Products. City Attorney Moran went over the changes that he made to the proposed ordinance per the Councils recommendations from the first reading of the proposed ordinance at the regular council meeting on October 7, 2024. Which the changes were the number of feet (300 ft.) of any school, licensed daycare, residential treatment facility, and a public park that a cannabis business can be established and advertisement can be placed. There were no comments from the audience regarding the proposed ordinance. A Motion was made by Schummer and second by S. McCabe to adjourn the public hearing at 6:12 p.m.

**Reports:**

**Police Report** – Chief Tiegs' monthly report was presented and approved. Chief also mentioned that City Hall doors were open on Halloween night and he reported that they had around 350 trick-o-treaters.

**Public Works Report** – Volk reported that the streets were swept but he since the leaves are still falling he would like to have it done again on Broadway and 2<sup>nd</sup> Streets. Hydrant Flushing of the water pipes went well overall. Volk said that he did receive a water quality report (drinking water report) back from MN Department of Health, he was happy to report that Cleveland is compliant, and there are no major concerns that they have found. Volk reported that the wastewater phosphorus levels are high and he is currently is working with K&M to narrow down the cause. Neighboring towns are also helping Volk trouble shoot what is causing the high levels.

**Liquor Report** – O'Malley reported that Customer Appreciation was held on Saturday, October 26<sup>th</sup> at the Muni. Pfeffer Tournaments will be starting on the third Saturday in November (November 16<sup>th</sup>). Chris Sohmer will be Karaoke on Friday, November 15<sup>th</sup>.

**Building Official Report** – We had permits for the following: one for a fence, three for re-roofs, one for a deck, one for a boiler replacement and one for demolition of a building.

**P&Z Report** – No Report

**EDA Report** – No Report

**Personnel Committee Report** – No Report

**Clerk Report** – City Clerk Hodge handed to Council there annual report to fill out for any additional meetings. Hodge mentioned that City Hall is open for half days on Christmas Eve and he was asking Council if City Hall could be closed the whole day. A Motion was made by S. McCabe and second by Schummer for city offices to be

closed on Christmas Eve giving 4 hours of holiday pay and staff using 4 hours of PTO. Voting: Yes – All. City Clerk Hodge will a resolution amending that portion of the Personnel Policy.

**New Business:**

**Open/Discuss Sealed Crop Land Lease Bids** – Three sealed crop land lease bids were submitted to the clerk’s office. 1<sup>st</sup> bid was opened from Josh & Amy Baker offering \$250 per acre. 2<sup>nd</sup> bid was opened from Matt Stauff offering \$298 per acre. 3<sup>rd</sup> bid was opened from Michael Biehn offering \$263 per acre. A Motion was made by Schummer and second by Hintgen to approve Resolution 24-2024 entering into a land lease agreement with Matt Stauff as the highest bidder. Voting: Yes – Schummer, Hintgen and Mayor McCabe. Abstained: S. McCabe and Hiller.

**Resolution 23-2024** – A Motion was made by Hintgen and second by Schummer to approve an Increase Sewer & Water Usage Rates, West Jefferson Sewer District and Out of City Rates. Voting: Yes – All

**Resolution 25-2024** – A Motion was made by Hintgen and second by Schummer to approve Setting Bulk Water Rate for 2025. Voting: Yes - All

**Resolution 26-2024** - A Motion was made by Hiller and second by S. McCabe to Accept Donations to the City. Voting: Yes – All

**2025 Wages, Benefits, Discussion, and Reviews** – City Clerk Hodge presented the wage and benefit worksheet to Council. Hodge also mentioned that Minnesota minimum wage will be increasing to \$11.13 per hour starting on January 1, 2025. A Motion was made by Schummer and second by S. McCabe to increase the bartender wage cap to \$13.50 per hour and to approve the 2025 Wage and Benefits. Voting: Yes – All

A Motion was made by Schummer and second by Hiller to approve the Canvassing of the Votes from the City Election on November 12, 2024 at 5:30 p.m. Voting: Yes – All

**Potential Residential Water Shut-Off for Non Payment** – City Clerk Hodge informed Council that there are two households that are three months behind on their utility payment. A Motion was made by Schummer and second by S. McCabe to approve the shut-off of water due to non-payment on November 13, 2024. Voting: Yes - All

**Other Approved Business** – Volk wanted to add to his report that he heard back from the Jason Femrite (City Engineer) and presented to Council with a cost estimate on redoing Columbia Street. Council has indicated that they still want to move forward on that project, however they are still thinking on whether or not to do another project at the same time since they will already be in town.

A Motion was made to adjourn at 6:40 p.m. by Hiller and second by Hintgen. Voting: Yes – All

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Don McCabe, Mayor

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Charles Hodge, City Clerk-Treasurer